



INDIAN INSTITUTE OF CHEMICAL ENGINEERS
MUMBAI REGIONAL CENTRE

(www.iichemrc.org)

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Notice for the 58th Annual General Meeting

Date:	23rd June 2018
Time:	5.30 PM
Venue :	IIT Bombay / ICT College (Exact Location will be confirmed shortly)

Sr No	Agenda
1	Welcoming of New MRC Members joined during the Year 2017-18
2	Confirmation of the minutes of 57th AGM held on 23rd Jun 2017
3	Secretary's report for the year July 2017 - June 2018
4	Adoption of the audited annual accounts for the year ending March 2018
5	Appointment of the Auditor for the next financial year
6	Information sharing on important issues/changes at HQ
7	Suggestions from members for improving MRC activities
8	Felicitation of EC Members retired from their regular service during the Year 2017-18
9	Any other matter with the permission of Chair.

Note:

- 1) If the quorum is not satisfied, the meeting will be adjourned for 30 minutes and reconvened at 6 pm.
- 2) RSVP : rajeshjain100@gmail.com / 9757094861
- 3) Meeting will be followed by dinner.

Mr.Rajesh Jain

Hon Joint Secretary

Mr.R.G.Rajan

Chairman